



**kwic**  
Kawartha World Issues Centre  
Connecting for Change



December 03, 2020

**TWSP Job Posting:** Resource Centre Facilitator

**Application Deadline:** January 5<sup>th</sup>, 2021 12pm NOON.

**How to Apply:** Submit a cover letter expressing your interest in the position, resume and three references (2 work references) as one PDF document. Email document to [jobs@kwic.info](mailto:jobs@kwic.info) with TWSP Facilitator in the Subject Line.

**Type of Position:** January – April 2021 with an Opportunity to continue working based on available funding

**Requirements:** OSAP eligible and currently enrolled at Trent University  
Preference will be given to qualified applicants enrolled in the Trent School of the Environment (TSE)

**Reports to:** This position reports to the Kawartha World Issues Centre supported by TSE

**Location:** Staff are currently working remotely with limited access to the centre/office space

**Position Summary:**

The Global Education and Resource Centre is a unique space on the Trent Peterborough campus that brings together student groups, such as KWIC, Trent Oxfam, and Sustainable Trent for collaborative organizing - and shared by students looking for an inclusive and welcoming place to study and work.

The Resource Centre Facilitator works closely with the Kawartha World Issues Centre (KWIC) staff and volunteers to support Trent students and groups using this space, to organize youth-focused and oversee the free lending library resources.

The ideal candidate will be enrolled in the Environmental Sciences or Indigenous Environmental Sciences Program, passionate about student engagement in important global/local issues and demonstrate experience in project coordination – with an eye for detail. You work collaboratively from an anti-oppressive framework, value learning from diverse perspectives and knowledge systems and can be depended upon to follow through with work assignments in a timely way.

**Scope of Responsibilities for January – April 2021**

- Support relaunch preparations of the centre following recent renovations
- Coordinate Youth as Agents of Change events in collaboration with staff and volunteers
- Organize the centre resources, including the cataloguing of new books
- Represent KWIC at Trent and community engagement activities, as needed
- Share leadership roles during weekly meetings

- Participate in KWIC Orientation, workshops, staff/ volunteer meetings and activities (AGM), as required
- Manage time and work plan; participate in mid-term and exit interviews
- There will be opportunity for turnover with staff currently working in this position

For more information, visit the KWIC website: <https://kwic.info/> or email [julie@kwic.info](mailto:julie@kwic.info).

KWIC is a charitable community-based organization that encourages people to understand the intersections of local and global issues from diverse perspectives that challenge the status quo. We offer opportunities for people to connect and change the way they see the world to foster equitable and sustainable communities. We make change happen through 3 key program areas: Community Education, Youth & In-School Programs and Support for Small and Emerging Organizations.

As an equity seeking organization, KWIC encourages applications from individuals that represent the full diversity of communities in Canada, including complexities of intersecting identities such as ability, age, class, gender, race and sexual orientation. Kindly let us know if you require any accommodation which will enable your fullest participation in our interview process.